

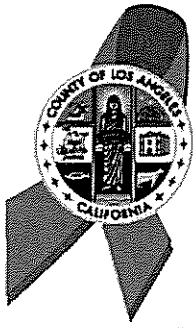


LOS ANGELES COUNTY COMMISSION ON HIV
3530 Wilshire Boulevard, Suite 1140 • Los Angeles, CA 90010 • TEL (213) 738-2816 • FAX (213) 637-4748
www.hivcommission-la.info

COMMISSION ON HIV MEETING

**July 12, 2007
9:00 AM – 1:30 PM**

St. Anne's Maternity Home



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2. APPROVAL OF AGENDA

- A Agenda
- B Table of Contents
- C Commission Vision/Mission
- D Sign-in Instructions
- E Guidelines for Conduct
- F Membership Roster
 - F.1 Committee Assignment List
 - F.2 Membership Tables
- G Geographic Maps
 - G.1 Service Provider Area (SPA) Map
 - G.2 Supervisorial District Map
- H July – October 2007 Calendar



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MEETING AGENDA

July 12, 2007  9:00 am – 1:30 pm

**LOCATION: Foundation Conference Room
St. Anne's Maternity Home
155 North Occidental Boulevard, Los Angeles, CA 90026**

*All Commission Meetings Will Begin at Their Appointed Times;
Participants Should Make Every Effort to be Prompt and Ready.*

1. Call to Order	Carla Bailey/Anthony Braswell, <i>Co-Chairs</i>	9:00am - 9:05am
A. Roll Call		
2. Approval of Agenda	MOTION #1 Commission	9:05am - 9:10am
3. Approval of Meeting Minutes	Commission	9:10am - 9:15am
A. June 14, 2007	MOTION #2	
4. Parliamentary Training	James Stewart, <i>Parliamentarian</i>	9:15am - 9:20am
5. Public Comment, Non-Agendized	Public	9:20am - 9:25am
6. Commission Comment, Non-Agendized	Commissioners/Alternates/Staff	9:25am - 9:30am
7. Public/Commission Comment Follow-Up	Carla Bailey/Anthony Braswell, <i>Co-Chairs</i>	9:30am - 9:35am
8. Co-Chairs' Report	Carla Bailey/Anthony Braswell, <i>Co-Chairs</i>	9:35am - 9:45am
A. Year 17 Planning Council Support Budget		
9. Executive Director's Report	Craig Vincent-Jones, <i>Executive Director</i>	9:45am - 9:50am
10. State Office of AIDS Report	Peg Taylor, <i>Chief, HIV Care Branch, OA</i>	9:50am - 10:15am
A. Appointment of Chief, Office of AIDS		
P B. Budget Process Overview		
C. State Budget		
11. Office of AIDS Programs and Policy Report	Mario Pérez, <i>Director, OAPP</i>	10:15am - 10:25am
A. Year 17 Spending Plan		
12. HIV Epidemiology Program Report	Douglas Frye, MD, <i>Director, HIV Epi</i>	10:25am - 10:30am
13. Public Health/Health Care Agency Reports	Various	10:30am - 11:00am
P* A. Social Marketing Campaigns: "I Know" and "Check Yourself"	Jorge Montoya, PhD, <i>Director of Communications and Program Evaluation, STD Program</i>	
14. Recess		11:00am - 11:15am
15. Prevention Planning Committee Report	David Giugni/Kathy Watt, <i>PPC</i>	11:15am - 11:20am
16. Task Force Reports	Task Forces	11:20am - 11:25am
A. Commission Task Forces		
B. Community Task Forces		

Commission on HIV Meeting Agenda

July 12, 2007

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- | | | | |
|-----|--|--|-------------------|
| 17. | SPA/District Reports | SPA/District Representatives | 11:25am - 11:30am |
| 18. | Standing Committee Reports | Committee Co-Chairs | 11:30am - 1:15pm |
| A. | Standards of Care (SOC) Committee | Angelica Palmeros/Fariba Younai, <i>Co-Chairs</i> | 11:30am - 12:20pm |
| P* | 1. Medical Care Coordination Framework | Public Comment Closes October 11, 2007 | |
| | 2. Special Population Guidelines: Introduced | MOTION #3 | |
| | 3. Special Population Guidelines: New | Public Comment Closes August 9, 2007 | |
| | 4. Systems Thinking | | |
| B. | Priorities & Planning (P&P) Committee | Jeff Goodman/Kathy Watt, <i>Co-Chairs</i> | 12:20pm - 12:50pm |
| P* | 1. Year 18 Service Priority-Setting | MOTION #4 | |
| | 2. Unmet Need Plan | | |
| C. | Public Policy Committee | Whitney Engeran/Wendy Schwartz, <i>Co-Chairs</i> | 12:50pm - 12:10pm |
| | 1. Joint Public Policy (JPP) Committee Proposal | Public Comment Closes August 9, 2007 | |
| | 2. JPP: Proposed Bylaw Revisions | Public Comment Closes August 9, 2007 | |
| | 3. AB 66: Inmate HIV Testing (Dymally) | MOTION #5 | |
| D. | Operations Committee | Diane Baumbauer/Nettie DeAugustine, <i>Co-Chairs</i> | 1:10pm - 1:15pm |
| | 1. Member Nominations | MOTION #6 | |
| | 2. Member Duty Statements: Introduced | MOTION #7 | |
| | 3. Member Duty Statements: New | Public Comment Closes August 9, 2007 | |
| | 4. Membership Recruitment | | |
| 19. | Commission Comment | Commission | 1:15pm - 1:20pm |
| 20. | Announcements | Commission | 1:20pm - 1:25pm |
| 21. | Adjournment | Carla Bailey/Anthony Braswell, <i>Co-Chairs</i> | 1:25pm - 1:30pm |
| A. | Roll Call | | |

PROPOSED ACTIONS:

P= Presentation Planned

P*= PowerPoint Presentation Planned

- MOTION #1:** Approve the Agenda Order.
- MOTION #2:** Approve the minutes from the June 14, 2007 Commission on HIV meeting.
- MOTION #3:** Approve the Special Population Guidelines for women and transgenders, as presented.
- MOTION #4:** Approve the Year 18 service category priority rankings, as presented.
- MOTION #5:** Support AB 66 (Inmate HIV Testing, Dymally) with reservations.
- MOTION #6:** Forward the nominations of the following candidates for Board appointment to the following seats:
- Anthony Bongiorno for the SPA #5 unaffiliated consumer seat.
 - Everardo Orozco for the SPA #2 unaffiliated consumer seat,
 - Angelica Palmeros for the City of Pasadena representative seat,
 - Natalie Sanchez for the SPA #2 provider representative seat,
 - James Skinner for the SPA #3 unaffiliated consumer seat, and
 - Jocelyn Woodard for the SPA #1 unaffiliated consumer seat.
- MOTION #7:** Approve the duty statement for the Part B Representative seat, as presented.

COMMISSION MEMBERS:

Carla Bailey, <i>Co-Chair</i>	Anthony Braswell, <i>Co-Chair</i>	Ruben Acosta/Chris Villa	Al Ballesteros
Diana Baumbauer	Carrie Broadus	Mario Chavez	Alicia Crews-Rhoden
Eric Daar	Nettie DeAugustine	Whitney Engeran	Douglas Frye (<i>non-voting</i>)

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William Fuentes	David Giugni	Jeffrey Goodman/Sharon Chamberlain	Richard Hamilton
Mike Johnson/Elizabeth Mendia	Jan King	Lee Kochems	Brad Land
Anna Long	Davyd McCoy	Ruel Nollo	Quentin O'Brien
Everardo Orozco	Dean Page	Angélica Palmeros	Gloria Pérez/Terry Goddard
Mario Pérez (<i>non-voting</i>)	Wendy Schwartz	James Skinner	Peg Taylor
Gilbert Varela	Kathy Watt (<i>non-voting</i>)	Jocelyn Woodward/James Smith	Fariba Younai
QUORUM:	17		

ADDITIONAL INFORMATION:

Public comment addressing specific agenda items can be made at any time during the meeting. Please complete a request for public comment time and identify the item you would like to address. Otherwise, all other public comment will be delivered during the designated time on the agenda.

Interpretation services for the deaf/hearing impaired or for the non-English-speaking are available free of charge upon request. Please contact Virginia Bonila (213) 639-6716 (voice), (213) 637-4748 (FAX) at least five working days prior to the meeting date to arrange this service.

For additional information about the Commission, please contact Virginia Bonila or Craig Vincent-Jones at (213) 738-2816.

For Commission Audience: All Commission on HIV meetings are open to the public. If you wish to address the Commission, please pick up a form at the sign-in table or see staff.

NOTE: All Commission minutes, tapes and documents are available for review and inspection at the Commission on HIV offices located 3530 Wilshire Boulevard, Suite 1140, Los Angeles, CA 90010. In addition, records from committee meetings are also available at the same location. To make an appointment to review these documents, please call Virginia Bonila at (213) 639-6716.



COMMISSION MEETING: JULY 12, 2007

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3. APPROVAL OF MEETING MINUTES:

- A Minutes: June 14, 2007

8. CO-CHAIRS' REPORT:

- A YR 17 Planning Council Support Budget

10. STATE OFFICE OF AIDS REPORT:

- A Appointment of Chief, Office of AIDS
 - A.1 Commission and OAPP Letters of Congratulations
- B Budget Process Overview
- C State Budget

11. OFFICE OF AIDS PROGRAMS AND POLICY (OAPP) REPORT:

- A Year 17 Spending Plan
 - A.1 Letter: OAPP Notification to Providers
- B Ryan White Reauthorization Follow-Up
 - B.1 Letter: CAEAR Coalition to DHHS Secretary Mike Leavitt
 - B.2 Letter: Speaker Nancy Pelosi to DHHS Secretary Mike Leavitt
- C Medical Outpatient Rate Studies
 - C.1 Letter: Medical Outpatient Caucus to OAPP
 - C.2 Letter: OAPP Response to Medical Outpatient Caucus

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13. PUBLIC HEALTH/HEALTH CARE AGENCY REPORTS:

- A Presentation: Social Marketing Campaigns—"I Know" and "Check Yourself"

15. PREVENTION PLANNING COMMITTEE REPORT:

- A Minutes: June 7, 2007

17. SPA/DISTRICT REPORTS:

- A SPN Meeting Summaries

18. STANDING COMMITTEE REPORTS:

A Standards of Care (SOC) Committee:

- A.1 Medical Care Coordination Framework
 - (a) Report: Proposed Medical Care Coordination Framework
 - (b) Presentation: Proposed Medical Care Coordination Framework
 - (c) Memo: Community Presentations Schedule
- A.2 Special Population Guidelines (Introduced)
 - (a) Guidelines for Serving Women
 - (b) Guidelines for Serving Transgenders
- A.3 Special Population Guidelines (New)
 - (a) Guidelines for Serving Youth
- A.4 Systems Thinking

B Priorities and Planning (P&P) Committee:

- B.1 Year 18 Service Priority-Setting
 - (a) Memo: Year 18 Priority Rankings
 - (b) Report: Years 14-16 HIV Service Utilization
 - (c) Presentation: Year 18 Priority Rankings
- B.2 Unmet Need Plan

C Public Policy Committee:

- C.1 Joint Public Policy (JPP) Committee Proposal
- C.2 Proposed By-law Revisions
- C.3 AB 66: Inmate HIV Testing (Dymally)
 - (a) Legislation: AB 66
 - (a) Brief: Department of Public Health

D Operations Committee:

- D.1 Member Nominations
 - (a) Abbreviated Candidates' Applications
- D.2 Member Duty Statements (Introduced)
 - (a) Member Duty Statement: Part B representative seat

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- D.3 Member Duty Statements (New)
 - (a) Member Duty Statement: Medi-Cal seat
 - (b) Member Duty Statement: OAPP Non-Voting seat
 - (c) Member Duty Statement: OSE Non-Voting seat
 - (d) Member Duty Statement: PPC Non-Voting seat
 - (e) Member Duty Statement: DPH Part A seat
- D.4 Membership Recruitment

20. ANNOUNCEMENTS:

LOS ANGELES COUNTY COMMISSION ON HIV



VISION

A comprehensive, sustainable, accessible system of prevention and care that empowers people at risk, living with or affected by HIV to make decisions and to maximize their lifespans and quality of life.

MISSION

The Los Angeles County Commission on HIV focuses on the local HIV/AIDS epidemic and responds to the changing needs of People Living With HIV/AIDS (PLWHA) within the communities of Los Angeles County.

The Commission on HIV provides an effective continuum of care that addresses consumer needs in a sensitive prevention and care/treatment model that is culturally and linguistically competent and is inclusive of all Service Planning Areas (SPAs).

**COMMISSIONERS
AND
ALTERNATES**

**Effective December 14, 2000 all
Commissioners and Alternates have been
required to sign in with the
Roll Call Staff Person on the
COMMISSIONER SIGN-IN SHEET.**

**Self-Introduction at the beginning of the
meeting does not replace the requirement
that you sign in on the appropriate sheet.
Failure to sign-in will constitute an absence.**

**DO NOT SIGN THE
AUDIENCE SIGN-IN SHEET.**



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GUIDELINES FOR CONDUCT

The Los Angeles County Commission on HIV has played an active role in shaping HIV services in this County and in the State for over a decade. The dedication to providing quality services to people with HIV/AIDS by people who are members of this body, both past and present, is unparalleled.

In order to encourage the active participation of all members and to address the concerns of many Commissioners, consumers and other interested members of the community, it is important that meetings take place in a “safe” environment. A “safe” environment is one that recognizes differences, while striving for consensus and is characterized by consistent professional and respectful behavior. As a result, the Commission has adopted and is consistently committed to implementing the following Guidelines for Conduct for Commission, committee and associated meetings.

Similar meeting ground rules have been developed and successfully used in large group processes to tackle difficult issues. Their intent is not to discourage meaningful dialogue, but to recognize that differences and even conflict can result in highly creative solutions to problems when approached in a respectful and professional manner.

The following should be adhered to by all participants and stakeholders:

- 1) Be on Time for Meetings
- 2) Stay for the Entire Meeting
- 3) Show Respect to Invited Guests, Speakers and Presenters
- 4) Listen
- 5) Don't Interrupt
- 6) Focus on Issues, Not People
- 7) Don't just Disagree, Offer Alternatives
- 8) Give Respectful, Constructive Feedback
- 9) Don't Judge
- 10) Respect Others' Opinions
- 11) Keep an Open Mind to Others' Opinions
- 12) Allow Others to Speak
- 13) Respect Others' Time
- 14) Begin and End on Time
- 15) Have All the Issues on the Table and No “Hidden Agendas”
- 16) Minimize Side Conversations
- 17) Don't Monopolize the Discussion
- 18) Don't Repeat What Has Already Been Said
- 19) If Beepers or Cell Phones Must Be On, Keep Them on Silent or Vibrate



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F Membership Roster

F.1 Committee Assignment List

F.2 Membership Tables

