



***LOS ANGELES COUNTY COMMISSION ON HIV***  
3530 Wilshire Boulevard, Suite 1140 • Los Angeles, CA 90010 • TEL (213) 738-2816 • FAX (213) 637-4748  
[www.hivcommission-la.info](http://www.hivcommission-la.info)

# **COMMISSION ON HIV MEETING**

**August 9, 2007  
9:00 AM – 1:00 PM**

**St. Anne's Maternity Home**



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## **2. APPROVAL OF AGENDA**

- A Agenda
- B Table of Contents
- C Commission Vision/Mission
- D Sign-in Instructions
- E Guidelines for Conduct
- F Membership Roster
  - F.1 Committee Assignment List
  - F.2 Membership Tables
- G Geographic Maps
  - G.1 Service Provider Area (SPA) Map
  - G.2 Supervisorial District Map
- H August – November 2007 Calendar



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## MEETING AGENDA

**REVISED**

August 9, 2007  9:00 am – 1:00 pm

**LOCATION: Foundation Conference Room  
St. Anne's Maternity Home  
155 North Occidental Boulevard, Los Angeles, CA 90026**

*All Commission Meetings Will Begin at Their Appointed Times;  
Participants Should Make Every Effort to be Prompt and Ready.*

- |   |   |                   |
|---|---|-------------------|
| 1. <b>Call to Order</b>                               | Carla Bailey/Anthony Braswell, <i>Co-Chairs</i> | 9:00am - 9:05am   |
| A. Roll Call  |   |                   |
| 2. <b>Approval of Agenda</b>                          | MOTION #1<br>Commission                         | 9:05am - 9:10am   |
| 3. <b>Approval of Meeting Minutes</b>                 | Commission                                      | 9:10am - 9:15am   |
| A. July 12, 2007                                      | MOTION #2                                       |                   |
| 4. <b>Parliamentary Training</b>                      | James Stewart, <i>Parliamentarian</i>           | 9:15am - 9:20am   |
| 5. <b>Public Comment, Non-Agendized</b>               | Public  | 9:20am - 9:25am   |
| 6. <b>Commission Comment, Non-Agendized</b>           | Commissioners/Alternates/Staff                  | 9:25am - 9:30am   |
| 7. <b>Public/Commission Comment Follow-Up</b>         | Carla Bailey/Anthony Braswell, <i>Co-Chairs</i> | 9:30am - 9:35am   |
| 8. <b>Co-Chairs' Report</b>                           | Carla Bailey/Anthony Braswell, <i>Co-Chairs</i> | 9:35am - 9:40am   |
| A. Year 17 Allocations Letter of Concurrence          |   |                   |
| B. Annual Meeting                                     |   |                   |
| <b>October 11, 2007 @ Ctr. for Health Communities</b> |   |                   |
| 9. <b>Executive Director's Report</b>                 | Craig Vincent-Jones, <i>Executive Director</i>  | 9:40am - 9:45am   |
| 10. <b>State Office of AIDS Report</b>                | Peg Taylor, <i>Chief, HIV Care Branch, OA</i>   | 9:45am - 10:15am  |
| P* A. Budget Process Overview                         |   |                   |
| B. State Budget                                       |   |                   |
| C. Upcoming Visits by Michelle Roland, MD             |   |                   |
| 11. <b>Office of AIDS Programs and Policy Report</b>  | Mario Pérez, <i>Director, OAPP</i>              | 10:15am - 10:35am |
| A. Year 17 Minority AIDS Initiative (MAI)             |   |                   |
| B. Year 17 Contract Expenditures                      |   |                   |
| C. Year 16 Ryan White Conditions of Award (COA)       |   |                   |
| 12. <b>HIV Epidemiology Program Report</b>            | Douglas Frye, MD, <i>Director, HIV Epi</i>      | 10:35am - 10:40am |
| 13. <b>Public Health/Health Care Agency Reports</b>   | Various   | 10:40am - 10:45am |
| 14. <b>Prevention Planning Committee Report</b>       | David Giugni/Kathy Watt, <i>PPC</i>             | 10:45am - 10:50am |
| 15. <b>Task Force Reports</b>                         | Task Forces                                     | 10:50am - 10:55am |
| A. Commission Task Forces                             |   |                   |
| B. Community Task Forces                              |   |                   |

**Commission on HIV Meeting Agenda**

August 9, 2007

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16.	<b>SPA/District Reports</b>	SPA/District Representatives	10:55am	-	11:00am
17.	<b>Recess</b>		11:00am	-	11:15am
18.	<b>Standing Committee Reports</b>	Committee Co-Chairs	11:15am	-	1:15pm
	<b>A. Priorities &amp; Planning (P&amp;P) Committee</b>	Jeff Goodman/Kathy Watt, <i>Co-Chairs</i>	11:15am	-	12:00pm
P*	1. Year 18 Service Allocation-Setting	<b>MOTION #3</b>			
	2. Priority- and Allocation-Setting Framework	<b>Public Comment Closes September 13, 2007</b>			
	<b>B. Public Policy Committee</b>	Whitney Engeran/Wendy Schwartz, <i>Co-Chairs</i>	12:00pm	-	12:30pm
	1. Joint Public Policy (JPP) Committee Proposal	<b>MOTION #4</b>			
	2. JPP: Proposed Bylaw Revisions	<b>MOTION #5</b>			
	3. HR 3043: Fed Appropriations to HHS				
	4. AB 682: Routine HIV Screening (Berg)	<b>MOTION #6</b>			
	5. S 823/HR 1420: Microbicide Development Act (Obama/Schakowsky)	<b>MOTION #7</b>			
	6. Corrections Forum	<b>September 13, 2007; following Commission Mtg.</b>			
	<b>C. Operations Committee</b>	Diane Baumbauer/Nettie DeAugustine, <i>Co-Chairs</i>	12:30pm	-	12:40pm
	1. Member Nominations	<b>MOTION #8</b>			
	2. New Candidate Interviewing Policy	<b>Public Comment Closes September 13, 2007</b>			
	3. Member Duty Statements: Introduced	<b>MOTION #9</b>			
	4. Member Duty Statements: New	<b>Public Comment Closes September 13, 2007</b>			
	5. Membership Recruitment				
	<b>D. Standards of Care (SOC) Committee</b>	Angelica Palmeros/Fariba Younai, <i>Co-Chairs</i>	12:40pm	-	12:45pm
	1. Special Population Guidelines: Youth	<b>MOTION #10</b>			
19.	<b>Commission Comment</b>	Commission	12:45pm	-	12:50pm
20.	<b>Announcements</b>	Commission	12:50pm	-	12:55pm
21.	<b>Adjournment</b>	Carla Bailey/Anthony Braswell, <i>Co-Chairs</i>	12:55pm	-	1:00pm
	<b>A. Roll Call</b>				

**PROPOSED ACTIONS:**

P= Presentation Planned

P\*= PowerPoint Presentation Planned

**MOTION #1:** Approve the Agenda Order.

**MOTION #2:** Approve the minutes from the July 12, 2007 Commission on HIV meeting.

**MOTION #3:** Approve the Year 18 service category allocations, as presented

**MOTION #4:** Approve the plan to merge the Commission's and Prevention Planning Committee (PPC)'s public policy committees into a Joint Public Policy Committee, as presented.

**MOTION #5:** Approve the proposed By-law revisions, as presented.

**MOTION #6:** Support AB 682 (Routine HIV Screening : Berg) as recommended.

**MOTION #7:** Support S 823/HR 1420 (Microbicide Development Act: Obama/Schakowsky), as recommended

**MOTION #8:** Forward the nomination of Nettie DeAugustine for the City of Long Beach membership seat to the Board for appointment.

**MOTION #9:** Approve the duty statement for the PPC non-voting representative seat, as presented.

**MOTION #10:** Approve the Special Population Guidelines for youth, as presented.

## Commission on HIV Meeting Agenda

August 9, 2007

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### COMMISSION MEMBERS:

Carla Bailey, <i>Co-Chair</i>	Anthony Braswell, <i>Co-Chair</i>	Ruben Acosta/Chris Villa	Al Ballesteros
Diana Baumbauer	Anthony Bongiorno	Carrie Broadus	Mario Chavez
Alicia Crews-Rhoden	Eric Daar	Nettie DeAugustine	Whitney Engeran
Douglas Frye ( <i>non-voting</i> )	William Fuentes	David Giugni	Richard Hamilton
Jeffrey Goodman/Sharon Chamberlain	Mike Johnson/Elizabeth Mendia	Jan King	Lee Kochems
Brad Land	Anna Long	Ruel Nolloo	Quentin O'Brien
Everardo Orozco	Dean Page	Angélica Palmeros	Mario Pérez ( <i>non-voting</i> )
Gloria Pérez/Terry Goddard	Natalie Sanchez	Wendy Schwartz	James Skinner
Jocelyn Woodward/James Smith	Peg Taylor	Gilbert Varela	Kathy Watt ( <i>non-voting</i> )
Fariba Younai			
<b>QUORUM:</b>	<b>18</b>		

### ADDITIONAL INFORMATION:

Public comment addressing specific agenda items can be made at any time during the meeting. Please complete a request for public comment time and identify the item you would like to address. Otherwise, all other public comment will be delivered during the designated time on the agenda.

Interpretation services for the deaf/hearing impaired or for the non-English-speaking are available free of charge upon request. Please contact Virginia Bonila (213) 639-6716 (voice), (213) 637-4748 (FAX) at least five working days prior to the meeting date to arrange this service.

For additional information about the Commission, please contact Virginia Bonila or Craig Vincent-Jones at (213) 738-2816.

**For Commission Audience:** All Commission on HIV meetings are open to the public. If you wish to address the Commission, please pick up a form at the sign-in table or see staff.

**NOTE:** All Commission minutes, tapes and documents are available for review and inspection at the Commission on HIV offices located 3530 Wilshire Boulevard, Suite 1140, Los Angeles, CA 90010. In addition, records from committee meetings are also available at the same location. To make an appointment to review these documents, please call Virginia Bonila at (213) 639-6716.



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- H August – November 2007 Calendar

### **3. APPROVAL OF MEETING MINUTES:**

- A Minutes: July 12, 2007

### **8. CO-CHAIRS' REPORT:**

- A YR 17 Allocations Letter of Concurrence
- B Annual Meeting

### **10. STATE OFFICE OF AIDS REPORT:**

- A Budget Process Overview
  - A.1 Presentation: State Budget Process Overview
- B State Budget
- C Upcoming Visits by Michelle Roland, MD

### **11. OFFICE OF AIDS PROGRAMS AND POLICY (OAPP) REPORT:**

- A Year 17 Minority AIDS Initiative (MAI)
  - A.1 Year 17 MAI Notification of Funding Award
- B Year 17 Contract Expenditures
  - B.1 Letter: OAPP Notification to Providers
- C Year 16 Ryan White Part Conditions of Award (COA)
  - C.1 COA: Year 16 Annual Progress Report

## Commission Meeting Table of Contents

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### 14. PREVENTION PLANNING COMMITTEE REPORT:

- A Meeting Minutes
  - A.1 Minutes: June 7, 2007
  - A.2 Minutes: July 10, 2007

### 17. SPA/DISTRICT REPORTS:

- A SPN Meeting Summaries

### 18. STANDING COMMITTEE REPORTS:

- A Priorities and Planning (P&P) Committee:
  - A.1 Year 18 Service Allocation-Setting
    - (a) Memo: Year 18 Allocations
    - (b) Presentation: Year 18 Allocations
  - A.2 Priority- and Allocation-Setting Framework
- B Public Policy Committee:
  - B.1 Joint Public Policy (JPP) Committee Proposal
  - B.2 Proposed By-law Revisions
  - B.3 HR 2043: Federal Appropriations to HHS
    - (a) Legislation: HR 2043 (*section*)
  - B.4 AB 682: Routine HIV Screening (Berg)
    - (a) Legislation: AB 682 (Berg)
  - B.5 S 823/HR 1420: Microbicide Development Act (Obama/Schakowsky)
    - (a) Legislation: S 823/HR 1420 (Obama/Schakowsky)
  - B.6 Corrections Forum
- C Operations Committee:
  - C.1 Member Nominations
    - (a) Application: Nettie DeAugustine
  - C.2 New Candidate Interviewing Policy
  - C.3 Member Duty Statements (Introduced)
    - (a) Member Duty Statement: PPC Rep. Non-Voting seat
  - C.4 Member Duty Statements (New)
  - C.5 Membership Recruitment
- D Standards of Care (SOC) Committee:
  - D.1 Special Population Guidelines (Youth)

### 20. ANNOUNCEMENTS:

# LOS ANGELES COUNTY COMMISSION ON HIV



## VISION

A comprehensive, sustainable, accessible system of prevention and care that empowers people at risk, living with or affected by HIV to make decisions and to maximize their lifespans and quality of life.

## MISSION

The Los Angeles County Commission on HIV focuses on the local HIV/AIDS epidemic and responds to the changing needs of People Living With HIV/AIDS (PLWHA) within the communities of Los Angeles County.

The Commission on HIV provides an effective continuum of care that addresses consumer needs in a sensitive prevention and care/treatment model that is culturally and linguistically competent and is inclusive of all Service Planning Areas (SPAs).

**COMMISSIONERS  
AND  
ALTERNATES**

**Effective December 14, 2000 all  
Commissioners and Alternates have been  
required to sign in with the  
Roll Call Staff Person on the  
COMMISSIONER SIGN-IN SHEET.**

**Self-Introduction at the beginning of the  
meeting does not replace the requirement  
that you sign in on the appropriate sheet.  
Failure to sign-in will constitute an absence.**

**DO NOT SIGN THE  
AUDIENCE SIGN-IN SHEET.**









## COMMITTEE ASSIGNMENTS

Committee Member Name	Member Category	Affiliation	Notes
* = Primary Committee Assignment	** = Secondary Committee Assignment		

### EXECUTIVE COMMITTEE

<b>Regular meeting day:</b> 10 days before Comm mtg.	<b>Regular meeting time:</b> 10am-12pm
<b>Number of Voting Members:</b> 12	<b>Number of Quorum:</b> 7
Carla Bailey	Co-Chair* Commissioner
Anthony Braswell	Co-Chair* Commissioner
Richard Hamilton	At-Large Member* Commissioner
Brad Land	At-Large Member* Commissioner
James Skinner	At-Large Member* Commissioner
Nettie De Augustine	Co-Chair, Operations Commissioner
Diana Baumbauer	Co-Chair, Operations Commissioner
Jeff Goodman	Co-Chair, P&P Commissioner
Kathy Watt	Co-Chair, P&P Commissioner
Whitney Engeran	Co-Chair, Public Pol Commissioner
Wendy Schwartz	Co-Chair, Public Pol Commissioner
Fariba Younai	Co-Chair, SOC Commissioner
Angélica Palmeros	Co-Chair, SOC Commissioner
Mario Pérez	OAPP Director Commissioner

### MEMORANDUM OF UNDERSTANDING (MOU) SUBCOMMITTEE

<b>Number of Voting Members:</b> 5	<b>Number of Quorum:</b> 3
Carrie Broadus	Voting Member Commissioner
Nettie DeAugustine	Voting Member Commissioner
Whitney Engeran	Voting Member Commissioner
Michael Green	Voting Member OAPP rep.
Brad Land	Voting Member Commissioner

### PREVENTION PLANNING COMMITTEE (PPC)

<b>Regular meeting day:</b> 1 <sup>st</sup> Thursday of the month	<b>Regular meeting time:</b> 12pm-4pm
Kathy Watt	Commissioner

### UNASSIGNED

Alicia Crews-Rhoden	Commissioner
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